**PHOTO**



**UTSINDA CHRISTIAN COLLEGE**

**P. O. BOX 161, MPANDAWANA, GUTU. ZIMBABWE.**

**Email:** [**utsindachristiancollege@gmail.com**](mailto:utsindachristiancollege@gmail.com)

**Cell: 0778234176**

**APPLICATION FOR ADMISSION**

***N.B. Application will only be accepted with original copies of the following certificates:***

***1. Birth certificate.***

***2. Candidate’s passport size photo.***

***3. Copy of latest school report.***

***4. Copy of parents ID.***

***5. Copy of proof of residence.***

***6. Copy of account payer if not parents***

**CLOSING DATE FOR 2024 FORM 1 APPLICATIONS: 31ST DECEMBER 2023.**

**APPLICANT’S DETAILS**

|  |  |
| --- | --- |
| **SURNAME** |  |
| **FIRST NAMES** |  |
| **DATE OF BIRTH** |  |
| **HOME LANGUAGE** |  |
| **NATIONALITY** |  |
| **RELIGION** |  |
| **MEDICAL CONDITIONS KNOWN** |  |
| **FAMILY DOCTOR** |  |
| **LEARNING DISABILITIY** |  |
| **CURRENT SCHOOL** |  |
| **TYPE OF ADMISSION** | **BOARDING………………… DAY………………………….** |
| **HAS CHILD REPEATED BEFORE?** | **GRADE / S REPEATED……………………………….** |
| **HOME ADDRESS**  **TELEPHONE NUMBER** |  |

**ADDITIONAL INFORMATION REQUIRED**

|  |  |  |  |
| --- | --- | --- | --- |
| **APPLICANT LIVING WITH** | **FATHER……….** | **MOTHER……….** | **GUARDIAN………** |
| **DECEASED PARENT/S** |  |  |  |
| **COMMUNICATION TO** | **FATHER………….** | **MOTHER…………** | **GUARDIAN……..** |
|  |  |  |  |

**EXTRA CURRICULAR ACTIVITIES:**

|  |  |
| --- | --- |
| **MUSIC AS SUBJECT** |  |
| **ART AS SUBJECT** |  |
| **SPORTING ACTIVITIES** |  |
| **CULTURAL ACTIVITIES** |  |
| **LEADERSHIP POSITIONS** |  |
| **CLUB/S** |  |

**FATHER’S DETAILS**

|  |  |
| --- | --- |
| **SURNAME AND TITLE** |  |
| **FIRST NAMES** |  |
| **ID NUMBER** |  |
| **OCCUPATION,**  **TELEPHONE NUMBERS, BUSINESS ADDRESS AND E-mail ADDRESS / FAX NUMBER** |  |
| **MARITAL STATUS** | **MARIED ……. DIVORCED….... SINGLE……. SEPERATED…… WIDOWED…….** |

**MOTHER’S DETAILS**

|  |  |
| --- | --- |
| **SURNAME AND TITLE** |  |
| **FIRST NAMES** |  |
| **ID NUMBER** |  |
| **OCCUPATION, TELEPHONE NUMBERS, BUSINESS ADDRESS AND E-mail ADDRESS / FAX NUMBER** |  |
| **MARITAL STATUS** | **MARIED…………DIVORCED…….SINGLE…….SEPERATED…**  **WIDOWED…….** |

**GUARDIAN’S DETAILS**

|  |  |
| --- | --- |
| **SURNAME AND TITLE** |  |
| **FIRST NAMES** |  |
| **ID NUMBER** |  |
| **OCCUPATION, TELEPHONE NUMBERS, BUSINESS ADDRESS AND E-mail ADDRESS / FAX NUMBER** |  |
| **MARITAL STATUS** | **MARIED ……. DIVORCED…....SINGLE…….**  **SEPERATED………WIDOWED…….** |

**EMERGENCY CONTACT DETAILS**

|  |  |
| --- | --- |
| **FIRST CONTACT NAMES, TELEPHONE NUMBER HOME / BUSINESS, CELL NUMBER, E-MAIL ADDRESS, FAX** | **ALTERNATE CONTACT OTHER THAN PARENT / GUARDIAN NAME, TELEPHONE HOME / BUSINESS, CELL NUMBER, E-MAIL ADDRESS, FAX** |
|  |  |

ADMISSION ACCEPTANCE:

 Completion of this application creates no obligation on the part of Utsinda Christian College to accept your child at the School. Acceptance at Utsinda Christian College is subject to approval of acceptance by the Admissions Panel of the School

 You will be informed of the school's decision once all applications have been processed. ***The decision of the Admissions Panel is final and no correspondence (explanation and/or reasons why not accepted) will be entered into, or any interviews / appointments granted, once the outcome has been communicated with applicants in writing.***

 A non-refundable deposit fee of USD $250.00 will be payable on your acceptance to secure your place.

 Candidate accepted at UCC is based on annual budgeting and shall give at least one term’s notice of withdrawal should they intend to leave the school.

DECLARATION BY PARENT/GUARDIAN:

 I declare that all particulars furnished by me on this form are true and correct.

In my personal capacity and on behalf of the applicant in my capacity as parent / guardian I hereby agree to:

 accept the ethos of the school as contained in the **Mission Statement**;

 abide by the **Code of Conduct** attached to this document and acknowledge that I have read it and shall detach it and keep it;

 abide by the **School** and **Boarding School Rules** attached to this document, also to be detached and kept for reference;

 acknowledge the authority of the Rector, the teachers and student leaders;

 pay the stipulated school fees as agreed by the Parent Body at the Annual Budget Meeting;

□ pay any bank charges, legal fees (including attorney and own client costs) and interest on any outstanding fees;

 that the school may conduct an enquiry and / or information search about the parents / guardians with a credit information bureau, persons acting as their agents and / or credit grantors.

 that the school may transmit details of how the parents / guardians have performed in meeting their obligations in terms of their school fee obligations and share such information with other credit grantors for the purpose of making any credit risk management related decisions.

 If parents / guardians fail to meet their school fee obligations the school may record the Parents’ / guardians’ non-performance with a credit information bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions.

 notify the Rector, in writing, in the event of my child leaving the school (and / or Boarding House) at least 2 months’ in advance or pay two months’ fees in lieu of such notice. (This is for reasons other than disciplinary or financial default.)

 In addition, I undertake to return all books and other property belonging to the school;

 ensure that my child attends school regularly and, should my child be absent from school for any reason, inform the school of that in writing;

 pay all costs incurred for damage done or losses caused by my child to school property.

 I am fully aware of the admission requirements of Utsinda Christian College as contained herein.

 I will take responsibility for ensuring that my child is adequately insured against any personal injury or related risks. I will also ensure that his / her personal belongings are adequately insured against loss. I understand and agree that the school, staff, assistants or helpers (“the staff”) cannot be held responsible for any losses, injury or damage incurred howsoever or from whatsoever cause arising. I indemnify and hold harmless the School and staff against any claims whatsoever related to my child.

 While my child is involved in school activities, I authorize the Rector (or appointed staff member) to act *in loco parentis*, including granting consent for medical treatment in the case of an emergency, once all reasonable efforts to contact the student’s parents have been made.

 I acknowledge that the Rector or his delegate may at random search any learner or the property of a learner for any dangerous object or illegal drug, if a fair and reasonable suspicion has been established that:

(i) a dangerous object or an illegal drug may be found on school premises or during a school activity; or

(ii) that one or more learners on school premises or during a school activity are in possession of a dangerous object or illegal drug.

The Rector or his delegate may at random ask for administration of a urine or other non-invasive test to any learner or group of learners that is on fair and reasonable grounds suspected of using illegal drugs. In terms of the Code of Conduct for learners, the school is totally opposed to the abuse and illegal use of alcohol. Possession, use, transmission or visible evidence of narcotic or unauthorised drugs, alcohol or intoxicants of any kind is an offence that may lead to the suspension and expulsion of a learner. The school will exercise its rights as set out above so as to ensure an alcohol and drug-free environment for all learners at Utsinda Christian College.

 This is a **fee-paying school** and parents are expected to pay the fees in full according to arrangements agreed to on the Acceptance Form.

Signed at UTSINDA CHRISTIAN COLLEGE this \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FATHER / MOTHER**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**MALE GUARDIAN / FEMALE GUARDIAN**

**DECLARTION TO BE SIGNED BY PROSPECTIVE STUDENT**

I, the undersigned, declare that it is my desire to attend Utsinda Christian College and acknowledge that I have read and understood the **RULES OF THE SCHOOL AND BOARDING HOUSE,** and I undertake to abide by them, or as they are amended from time to time. I understand that if I am ever in breach thereof I will be disciplined accordingly.

I also agree to abide by **THE UTSINDA CHRISTIAN COLLEGE CODE OF CONDUCT:**

**1. Introduction:**

I undertake to acquaint myself with the school rules and abide by them at all times, thus ensuring that the good name of the school is never brought into disrepute.

I also undertake to acquaint myself with the Disciplinary Procedures that are in place at the school.

**2. Pride in our school:**

I shall display pride in my school by:

 My involvement in ALL facets of school life that make up our motto – LAPSAE AQUILA – “Soaring Eagle” in our Christian walk.

 My manners and personal dignity;

 Constantly striving to improve my work ethic and my sporting standards;

 My neatness of dress at all times and on all occasions.

**3. Environment for learning:**

By my actions and attitude, I shall:

 Respect every individual’s right to learn;

 Take responsibility for achieving my own learning potential;

 Value and support a culture of learning by being punctual, and participating and behaving in class.

**4. Respect and discipline:**

By being self disciplined, I shall show respect for:

 My peers, my elders and staff members;

 The property of others;

 The race, culture and religious beliefs of others;

 My school, its traditions and rules.

**5. Maintaining traditions:**

I pledge my support:

 To take an active part in preserving and maintaining the traditions of Utsinda Christian College;

 To respect the history and heritage of Utsinda Christian College.

**6. Security and Valuables and Personal Safety**:

I undertake to:

 Take accountability for my own possessions;

 Respect the possessions of others;

 Report any act of theft or vandalism;

 Assure the personal safety of my fellow students at all times.

**Student’s signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_